



Module 2 Exercises

Inside the Module 2 folder there is an Excel file called 'Excel Exercise Module 2'. Please use this file to complete the following Exercises.

1. Open the Excel Exercise Module 2 file.
2. Zoom in to 200%.
3. Widen Column A so that the text is visible.
4. Enter the following text into Cells A2, A3, A4 and A5:-

North
South
East
West

5. Enter the following numbers into Cells B2, B3, B4 and B5:-

100
90
54
72

6. Change the text in Cell A1 from 'Points' to 'Compass Points'.
7. Change the text in Cell B1 from 'Value' to 'Degrees'.
8. Save the file to the Desktop with the filename 'Cardinal Points'.